7.   **Cancel a watch with one or more active watch**

Pre-Conditions:	• One or more active watch
Event Course:	**Cancel a watch with one or more active watch**

1) In the WWA Monitor, select the issued watch (white) to be canceled.

2) Select the *Cancel* button from the WWA Monitor

3) Adjust *Begins*, *Expires*, and *ProdExp* time fields in the WWA Composer as needed.

4) In the WWA Composer select the *Save Only* button and close the Composer interface.

6) Select the existing watch (white) in the WWA Monitor
   • Any watch that has not been cancelled via the five preceding steps.

7) Click on the *Follow-up* button in the WWA Monitor

8) Adjust *Begins*, *Expires*, and *ProdExp* time fields in the WWA Composer as needed.

9) Select the *Save Only* button and close the Composer window.

10) Repeat steps 6 through 8 for each remaining & issued watch that you want part of the new product.

11) Highlight the unissued cancelled watch and the other unissued followed up watches in the WWA Monitor.

12) Select the *Transmit* button from the WWA Monitor.

13) Evaluate the final product, then select *Yes* to disseminate.
   • Select *No* and return to product preparation process.

Post-Conditions:	Issued (white) WCN in WWA Monitor. Public dissemination of WCN product.
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